

Recreation Ground
Huntersfield
Stanford in the Vale
Faringdon
Oxfordshire SN7 8LR



3.1.1 - PREMISES, EQUIPMENT & RESOURCES POLICY

Reviewed March 2017

Premises:

- We provide enough space for children to play independently.
- We aim to ensure, as far as is reasonable, that our equipment, facilities and access to our premises are suitable for children with disabilities.
- Children have access to an outdoor area that is used daily unless there are unsafe weather conditions.
- We have a quiet area for children to relax or sleep in if required.
- There are an adequate number of toilets and hand basins.
- We have a separate toilet for adults.
- We have a separate area for changing nappies and have adequate amounts of spare clothing should these be required.
- We have an area where parents can go with staff to talk in confidence if required.
- Staff have an area away from the children to have breaks.
- We carry public liability insurance.
- Our premises are not for hire to other users as per the conditions of the terms of our lease with the Parish Council.
- We have a minimum amount of key holders – Manager, Deputy, Room Leader, Cleaner and 1 or 2 Committee Members.

Equipment & Resources:

Stanford Pre-school believes that high quality care and education is promoted by providing children with safe, clean, attractive, age and stage appropriate resources, toys and equipment. We aim to provide children with resources and equipment that help to consolidate and extend their knowledge, skills, interests and aptitudes. In order to achieve this aim, we:

- Provide play equipment and resources which are safe and - where applicable - conform to the BSEN safety standards or Toys (Safety) Regulation (1995);
- Ensure that our premises, both indoors and outdoors, are fit for purpose;
- Premises and equipment are kept clean, and comply with requirements of health and safety legislation (including hygiene requirements);
- Ensure that our premises are secure;
- Provide a sufficient quantity of equipment and resources for the number of children;
- Provide resources which promote all areas of children's learning and development, which may be child-initiated or adult-focussed;
- Provide an adaptable setting to meet children's individual needs including any special educational needs of a child;

- Select books, equipment and resources which promote positive images of people of all races, cultures and abilities, are non-discriminatory and avoid racial and gender stereotyping;
- Provide play equipment and resources which promote continuity and progression, provide sufficient challenge and meet the needs and interests of all children;
- Provide made, natural and recycled materials which are clean, in good condition and safe for the children to use;
- Provide furniture which is suitable for children and furniture which is suitable for adults where possible;
- Store and display resources and equipment where children can independently choose and select them;
- Check all resources and equipment regularly as they are tidied away. We repair and clean, or replace any unsafe, worn out, dirty or damaged equipment;
- We have and implement a Health and Safety Policy which covers identifying, reporting and dealing with accidents, hazards and faulty equipment;
- Keep an inventory of resources and equipment;
- Provide adequate insurance cover for the Pre-school's resources and equipment;
- Plan the provision of activities and appropriate resources so that a balance of familiar equipment and resources and new exciting challenges are offered;
- Do not under any circumstances loan or lend out equipment.

This policy was adopted at a meeting of Stanford in the Vale Pre-school Committee

Held on _____ (date)

Date to be reviewed _____ (date)

Signed on behalf of the management committee

Name of signatory

Role of signatory (e.g. chair/owner)