



Job Title: Early Years Practitioner Level3 – Job Description

Responsible to: Pre-school Manager

Purpose of the job:

To work as a key person and as part of our outstanding Pre-school team under the direction of the manager. To provide safe, high quality education and care for young children which meets the individual needs of the children attending the setting.

Safeguarding requirement: Stanford in the Vale Pre-school is committed to safeguarding and promoting the welfare of children and young people. It is a requirement of all staff that they share this commitment and follow the prescribed policy and procedures to continuously promote a culture of safeguarding across the whole organisation.

Main Responsibilities

- To deliver a high standard of learning, development and care for children aged 0-5 years.
- To ensure that the preschool nursery is a safe environment for children, staff and others.
- To develop strong partnerships with parents/carers to increase involvement in their child's development.
- To be responsible for any tasks delegated by the Senior staff.

Main activities

- To provide a safe, caring, stimulating educational environment, both indoors and outdoors, at all times.
- To deliver an appropriate play based Early Years Foundation Stage (EYFS) curriculum that enables children to make individual progress with the ability to plan "In the Moment".
- To help ensure the preschool nursery meets Ofsted requirements at all times.
- To undertake designated officer roles as directed.
- To work with other professionals in the local area for the benefit of children and families.
- To be active in the decision making of our Pre-School and help shape our outstanding setting for the better.
- To understand and work to preschool nursery policies and procedures, including how to deal with child protection issues appropriately and how to respond to incidents, accidents, complaints and emergencies
- To plan activities which ensure each child is working towards the early learning outcomes.
- To be a key person.
- To ensure records are properly maintained, e.g. daily attendance register, accident and incident book, risk assessments

- To liaise closely with parents/carers, informing them about the Pre-School and its curriculum, exchanging information about children's progress and encouraging parents' involvement.
- To work in partnership with senior management to update and review our curriculum.
- To undertake any other reasonable duties as directed, in accordance with the Pre -schools aims and objectives.

Person Specification

Essential Criteria

1. Level 3 years education and childcare qualification or equivalent as a minimum. Please see here for accepted qualifications. <https://www.gov.uk/government/publications/eyfs-staffchild-ratios-dfe-approved-qualifications>
2. Current experience of working with 2-4 year olds
3. Sound knowledge of child development for children from birth to five years
4. Knowledge and experience of implementing the Early Years Foundation Stage (EYFS)
5. Knowledge of current child protection procedures
6. Good level of verbal and written communication skills
7. An understanding of play-based approaches to children's learning and development
8. Commitment to equal opportunities
9. Commitment to working effectively with young children and families
10. Friendly and flexible approach at work which facilitates the development of effective relationships
11. Willingness to learn
12. Empathy and understanding of children under 5
13. A calm and caring nature
14. A commitment to quality in all areas, with a high level of motivation and enthusiasm.
15. A creative thinker
16. A good sense of humour

Desirable Criteria

1. Willingness to undertake further training
2. Current Paediatric First Aid qualification
3. Current Food Hygiene qualification

In return we offer a happy, friendly environment and promote a work/life balance, understanding the need to be flexible with our own family commitments.

This post is exempt from the Rehabilitation of Offenders Act (1974) and does require a criminal records check. Applicant must be prepared to disclose any conviction they may have and any orders which have been made against them